

Memorandum of Agreement

Between

The School Board of Sarasota County ("School Board"), Any Given Child Program
and
The University of South Florida Board Of Trustees, a public body corporate on behalf of The University of South
Sarasota-Manatee ("USFSM" or "Evaluator"), Center for Partnerships for Arts-Integrated Teaching (PAInT)

For

Project Elevate Evaluation

Project Date: 10/01/2014 to 09/30/2018

Background

The School Board is undertaking **Project Elevate**

Project goals:

- (1) Students will improve academic performance and learning engagement through consistent and sequential arts-integrated experiences;
- (2) Teachers will consistently, sequentially, and continuously integrate arts into their instructional practice.

In conducting *Project Elevate* the School Board will work with USFSM and its College of Education's Center for PAInT to place pre-service teachers and serve as the project's Principal Investigators and Evaluator. The School Board's partnership with USFSM and its Center for PAInT will ensure that *Project Elevate* is designed to positively impact Sarasota County Schools' teachers and students, as well as its future teachers, while establishing an experimental design to produce evidence of promise.

Partnership Memorandum of Agreement

Partner 1:

School Board of **Sarasota County**
1960 Landings Boulevard
Sarasota, FL 34231

Contact Info:

Brian Hersh, Program Director
Any Given Child Sarasota
941-927-9000 ext. 31182
Brian.hersh@sarasotacountyschools.net

Maria Schaedler-Luera, Project Manager
Project Elevate
941-927-9000 ext. 31184
Maria.Schaedler-Luera@sarasotacountyschools.net

Partner 2: The Evaluator

The University of South Florida Board Of Trustees, a public body corporate on behalf of
The University of South Sarasota-Manatee,
Center for PAlnT, College of Education

Program Contact Info: Brianne L. Reck, Ph.D., Executive Director
941-359-4277
breck@sar.usf.edu

MOU Administrative
Contact: Kelley G. Schuler, Sponsored Research Administrator
kschuler@usf.edu
813-974-1595

Duration of this Agreement: Immediately upon full execution- September 30, 2018

Description of Service Framework: The evaluation framework is based upon and guided by *Project Elevate's* objectives and competitive priority. The quality of the project evaluation includes both formative and summative objective measurement of the performance measures identified in the project goals: student academic performance and learning engagement and teacher increased use of arts-integrated activities in their instructional practice. In addition, data will be gathered to assess the competitive priority, the use of high-quality digital tools by teachers (technology).

Scope of Work: The Evaluator will provide the materials to execute the items and deliverables as described in this memorandum. The scope of this work includes: (a) performing teacher/student surveys to gauge perceived opinions, (b) performing observations during modeling and arts-integrated instruction time at the project schools, (c) data collection that relates to the evaluation questions, (d) agreed upon subject interviews, (e) Portfolios and lesson plans review, (f) generation of data files and data analysis and, (g) preparation of final report describing evaluation findings.

Work Steps: Steps in this evaluation shall include the following: (a) develop evaluation questions, (b) design the evaluation plan for the formative and summative evaluations (c) construct an evaluation schedule, (d) create collection data instruments including surveys and observation checklists, (e) pilot assessment tools prior to project start date, (f) collect data and conduct visits, (g) analyze and compile data, (h) provide measures and formative evaluation findings for the annual performance reports, and (i) prepare final evaluation report.

School visits: Visits and observation will be conducted after agreement between the Evaluator and the project manager. Agreement on visit date will be done through email communication.

The Evaluator agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who are to be permitted access to school grounds when students are present will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by the School Board in advance of Evaluator's personnel coming onto school grounds. The Evaluator shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law

Enforcement to maintain the fingerprints provided with respect to Evaluator and its personnel. The School Board has the right to refuse entry onto its school grounds of any individual whose background check discloses information that is inconsistent with School Board standards.

The Evaluator assures that all USF volunteers, employees or agents associated with the project will abide by the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99) when dealing with student records and all personally identifiable student information. This information will be kept strictly confidential and will not be disclosed to any other person or organization without the prior permission of the district or parent.

Project Management: Throughout this evaluation process, the Evaluator will provide updates of the process to the program manager as deemed necessary. Program evaluation deliverables will be provided to the program manager through email communication. Program deliverables, such as surveys and observational checklist, will be reviewed and approved by the program director. During this communication, the program manager and program director may provide additional requests or provide additional assistance in the resolution of problems that may arise during the evaluation.

Data: Sarasota County Schools agrees to provide some of the needed data (when available) and support that will be necessary for the Evaluator to meet the terms of this agreement. Specifically: (a) demographic and academic performance data on participating and control students, (b) demographic and evaluation data on participating and control faculty, (c) an experienced data analyst in the Research, Assessment, and Evaluation Department, (d) additional data and analysis requests as required to complete the project.

Associated Deliverables:

Deliverable 1: Evaluation Plan. Includes evaluation questions, data collection and analysis methodology, observation checklist, evaluation schedule, and assessment tools to be used during the project. The Evaluator will provide the evaluation plan via email communication and the program director may make suggestions or recommendations to the evaluation. Final evaluation plan will be agreed upon by both partners.

Deliverable 2: Annual Reports. The Evaluator will provide written annual reports reflecting the program performance measures data.

Deliverable 3: Final Evaluation Report. The evaluator will provide an evaluation report that provides detailed commentary and data on the project. Final Evaluation Report to be provided on or before September 30, 2018 via email communication.

Timeline for Deliverables

The Evaluator will provide all documentation/deliverables based on the below schedule. Any change in schedule will be communicated to the program manager via email communication.

Deliverable	Date
Final Evaluation Plan (includes the following): Evaluation Questions Measurable objectives and metrics Research Methodology Evaluation Instruments Data collection plan	August 15, 2015

Annual Written Reports	To be provided yearly for the Annual Performance Report of the U. S. Department of Education until the end of the grant period. Exact deliverable date to be communicated by the program manager.
Final Evaluation Report	September 30, 2018.

Changes to the statement of work: Because of the framework of the project, the dates of all deliverables may need to be amended based on the observational visits and survey collections. Any change of dates will be communicated to the program manager via email communication.

Payment: Evaluator should submit a detailed invoice describing delivered services in accordance to the budget allocation in the grant. Payment shall be made with submission of an approved invoice to the School Board as follows:

- September 30, 2015: \$ 26,250.00
- December 31, 2015: \$8,750.00
- March 31, 2016: \$8,750.00
- June 30, 2016: \$8,750.00
- September 30, 2016: \$8,750.00
- December 31, 2016: \$8,750.00
- March 31, 2017: \$8,750.00
- June 30, 2017: \$8,750.00
- September 30, 2017: \$8,750.00
- December 31, 2017: \$8,750.00
- March 31, 2018: \$8,750.00
- June 30, 2018: \$8,750.00
- September 30, 2018: \$8,750.00

Legal Compliance: The program will be accessible to all people. The parties agree not to discriminate on the basis of race, sex, national origin, religion, handicap, disability, sexual orientation, genetic information, age or marital status.

This Agreement shall be governed by and construed in accordance with the law of the State of Florida. The sole and exclusive jurisdiction for any action brought to enforce this Agreement shall be in the Twelfth Judicial Circuit in and for Sarasota County, Florida.

Term/

Termination: This agreement can be changed or amended only with the signed consent of both partners.

This agreement shall commence immediately upon approval by both parties and shall terminate on September 30, 2018. Notwithstanding this term, either party may terminate this agreement at any time without cause by giving thirty days notice to the other party.

Signature/Date:

Frank Kovach
Board Chair, Sarasota County Schools

Date

Lori White
Superintendent, Sarasota County Schools

Date

Natalie Roca, Ph.D.
Executive Director, Sarasota County Schools

Date

Approved for legal
content, Arthur S. Hardy
9/3/15

Brian Hersh
Any Given Child, Program Director
Sarasota County Schools

Date

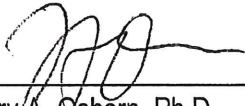
The parties have caused this Agreement to be executed by their undersigned duly authorized officials.

The University of South Florida Board Of Trustees, a public body corporate



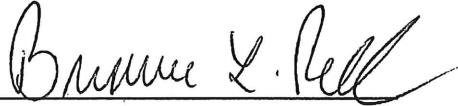
Rebecca Puig, M.S.
Associate Vice President
USF Research & Innovation

9/2/15
Date



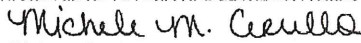
Terry A. Osborn, Ph.D.
Regional Vice Chancellor for Academic and Student Affairs
University of South Florida Sarasota-Manatee

9/1/15
Date



Brianne L. Reck, Ph.D.
Senior Fellow/Director | Center for PAInT
University of South Florida Sarasota-Manatee

9/1/15
Date

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Michele Cerullo, JD
Associate General Counsel - University of South Florida